



Minutes of National Council Meeting

Sunday 16th April 2023 10.30am via Skype

Present	Lisa Blann, Terry Searle, Kayleigh Wilkinson, Jo Cundy, Dave Steiner, Ron Griffin, Stephen Toop, Simon Herbert, Stuart Watson, Chris Hillman, Paul Loberman		
Apologies/early departures	Martin Webster – apologies received. Paul LeManquais – apologies received. Matt Smith – apologies received. Mark Stoner – apologies received. Simon Taylor – no apologies received.		
Item on Agenda	Discussion/Points raised	Who	Action
1. Declaration of interests	<ul style="list-style-type: none"> • Talk Tenpin • DS owns a proshop 	All	
2. Review actions from previous meeting	<ul style="list-style-type: none"> • Last meeting in September • Media guidelines – need to share with the council before being published – will be easy to see and download once approved. PL – level of professionalism and guidance on what is good for the sport, LB as long as our media is good you cannot control other people’s media. RG – if the sites are saying supporting the BTBA they need to follow stated guidance. • Banking for leagues – 2 signatories for leagues becoming very difficult. Can register as a business account but that will come with a charge. This will need to be removed and have one signatory and have strict monitoring from the committee. PL we need an easier way to sanction leagues. Propose a streamlined sanctioning process. KW it is a risk, but it is one of our benefits LB stated this needs to be looked at in more detail CH – Lloyds community accounts have two signatories with no charges on the account – KW to look into that – Kaz uses it and is happy to discuss with KW about that JC to look into changing/amending the rules 	All	<ul style="list-style-type: none"> • SW to share media guidelines with the council. • KW investigate Lloyds community account. • JC review the rules in line with one or two signatories. • KW go back to Tastecard for 3-year extension. • JC/SH continue to review policies. • Replacement trophies to be given out at the earliest opportunity. • KW send minutes from proprietors meeting to council. • KW review Youth council with STo. • Expectations and behaviour needs to be published – KW/SW. • PL/KW work together on sending out a monthly update to members.



	<p>SH shared a link in the chat</p> <ul style="list-style-type: none">• Tastecard – KW has emailed to find out what is going on – not had much response – best to extend the codes that we have for one more year. Originally for three years – do we push for another 3 years or is 1 year sufficient. Find out and see what they say.• Orphan rule done• Policy check – making progress• Chris has the code of conducts• JC – sent out code of conduct to the national council• Simon Taylor has been building a new business venture, so has currently not moved coaching forward. The current format is not working. Steve T is working with Ron around this. Simon is not in a position to offer his time at the moment, would like to keep the role but not able to complete all of the work. He is not able to use his BTBA account, his tenure is up and is doubtful that he will renew.• PL sent out advert to run events – no response but using the local associations to support with events.• Junior counties taking place in August – SW is managing that• Trophies are all sorted – just need to be given out• KW did attend a previous proprietor’s meeting – will send over the minutes. Last meeting held last Thursday, unfortunately BTBA unable to attend• Youth council – been parked for the moment. Spoke to STo, will pick back up in the coming weeks• Exepectations and behaviours for members – sent to SW issue with the format and bring in line with formatting – needs to be published.• Inside line – struggling to get articles from members – except for Jerry Moll. But lot of active social media activity around so no gap in the market. PL what happens if bowlers are not on	<ul style="list-style-type: none">• JC notify presidium of correct national anthem for England.• JC speak to Richard Lambkin re Triple Crown trophies.• Team England committee to continue work on adult Triple Crown.• JC send out the updated Triple Crown rules.
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	<p>social media, how do we get information and news out to them? SH – for those without social media any news going on the website should be able to reach them. PL social is more immediate. SH things on social can then go on the website. PL does not always go onto the front page. If it is a post then you get an emailed update, but if it is a page update then no notification is emailed to subscribers. KW if Paul happy to send an email on what could work for an inside line – summarise then send out a blanket email. Once a month – update email. KW to discuss with PL. SW – can add a subscribe to the bottom of the post – or keep checking back for updates.</p> <ul style="list-style-type: none"> • Anthem for England – needs to be updated with the Presidium – JC to notify with the anthem CH – be aware that Sport UK use God save the King for England • Triple Crown trophies – JC chase Richard Lambkin re engraving • Adult Triple Crown for this year – adult – Richard Lambkin may be stepping back a bit. Need to have a conversation with RG. Date is 8TH Sept at Stroud. Not much else been done as yet, need to get it moved and started. • Triple Crown rules – JC to chase the updated version 		
<p>3. Key update from director</p>	<ul style="list-style-type: none"> • Forecasted to lose £27,000 but in profit for around £3000 • Membership was up by £8740 • Lane inspections going well • Tournament sanctions fee – double what we expected • Good work! • Budgeting for next year. More spending and more money for development – so Lisa can get out to events. Be out there be more visible. Talk to members and bowlers – be out there 	<p>TS</p>	<ul style="list-style-type: none"> • LB to get out and about at tournaments. • CH/KW work on a package that can go out to Team England bowlers around fund raising/ideas etc. • KW to write a statement re ‘Charity’ and what this means for the BTBA in comparison to a business.



	<p>and be seen. Upsetting for LB that people out there think that we are not doing anything.</p> <ul style="list-style-type: none"> • TS wants to thank RG for all his support while TS has been unwell. • SH – A few questions. How are some of the items mapping through the spreadsheet. General office admin – this is the admin costs. Advertising and marketing – where is that money going – Tastecard • Team England income – bulk figure is that a mix of sponsorship and player income – is there a breakdown of this, or just lumped together. £25,000 from sponsorship. • SH if a player has to pay to play an event – how much has been possible for them to pay for themselves and how much sponsorship. • RG – it is explained to them that they need to pay – they are given an opportunity to raise that money • JC clearly set out how they raise that money we do not hold that information • SH asking the best way to raise that money from previous bowlers experience. • CH they raise money through raffles, football cards, then they present to BTBA we do not ask how they raise that. Happy to go back and ask the players to support future players. Gofundme pages can be hit and miss. • Any guidance on how to do that would be great. • CH – we will support players if they are struggling with the finances – do not want to exclude any player for financial reasons. • KW – from a privacy point of view it is not TS job to get that info. Unfair to ask players where the money has come from. Gofundme is patchy across the country due to disposable income. 	<ul style="list-style-type: none"> • Exec to review Tier 1 requirements from Sport England and how we can meet the ones we currently don't. • KW/SW work on a standard response to comments on social media. • PL to send TS lists of his totals from sanctioning. • SW medal winners page to be pulled together for the website. • SW look into a rolling picture for the Team England page. • SW review the cover page on the website.
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	<ul style="list-style-type: none">• CH put together a package for all players on how they could raise money – all have the same ideas. KW and CH to work on that together.• SW anything put on the website – resources or places you can approach? It should come from Team England management rather than that way.• RG items in blue boxes is how we present finances for the AGM in the most simplistic form, it is more broken down for the accountants. Makes it less confusing for the members. They also see the whole accounts that are sent to Companies House.• We now have a good understanding of where the money is coming from and going to.• Is there a plan to be fit for funding? Much more complex than just one answer.• Can get funding if Olympic medal sport or have 75,000 members.• RG can get money from other corporate organisations – but they do not like the image portrayed• Previous discussions of charity and a business – this was discussed and historically the outcome was around cost.• KW – charities – currently funded through ESF – this comes to an end December 31st this year. This has been devastating to charities in England. European funding is to be no longer, administration costs massively outweigh what we might gain, and we would have to charge the members around £200• KW to put together a statement around what this would look like. Historically looked into it, things are different now, cost of living, Brexit, not a viable option then and even less so now.• Sport England Tier 1 requirements – SH we currently don't meet all of those. PL is there a plan to meet these? What are		
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	<p>we failing on and is there a plan to meet them? Can we address this? LB fair point – need to review – action for the exec. Martin currently not available – is there somebody who can support with this.</p> <ul style="list-style-type: none">• PL look at AI for writing bids – something to look into. Do not have anybody available at the moment• DS – not using social media myself – when the association is ‘bad mouthed’ people may be looking for a fight – we need to come up with a standard statement. KW – a great idea – customer service with a standard reply – company’s have a standard reply. Stock response – we all struggle with not responding when a one liner is added. We will listen to members if they contact us directly with suggestions and comments.• TS looking at more money being added to development – budget this year to say we will be breaking even this year.• Youth triple crown costs moved to Team England.• This is what will be submitted to the AGM.• PL – keep figures also – slight variance on what he has and what PL has on tournament sanctions – will discuss this offline – to reconcile what we both have. PL to send the list to TS.• Medal winners page! – Let’s do it! SW. Send info to SW• Headline photo – need to find the right picture to add to that. LB the BTBA website is not just about Team England. It needs to be generic bowlers’ pictures.• Team England page can we have a rolling of different pictures? SW to look into that.		
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<p>4. Annual review and AGM dates</p>	<ul style="list-style-type: none"> • LB/DS worked out dates – 29th July at 2.00pm going to be virtual. • Pre-meeting in the morning at 10.30am on the 29th July. • Exec meeting on the 15th July at 10.30am. • Requesting questions back by the 30th June. • Sending packs out on the 9th June to delegates, to ask questions by the 30th June. • Invitation needs to be out 30 days before so that works. • LB anticipate asking for delegates at the end of May. JC not enough time for sending out packs. LB checking dates. Requesting on the 30th of April for the names of their delegates. Final day of delegates of the 31st May. • Accounts are ready to go. • Annual review needs to be pulled together. • LB send out last years annual review and strategic document then to support council members to write report for the annual review. What you have done in the last year. Since the last annual review. • First draft of reports for annual review the 7th May. First draft out on the 21st May when all pulled together. • Amendments to the Mem and Arts – JC /DS to review to ensure – organizational structure needs to be looked at. Book in a meeting to review. • JC list of tenure to be sent out – SH last year’s annual review – number of positions ended last year. Needs to be addressed. Tenure to be added to the website – not just in the annual review – post AGM. End date of tenures to be added. Need to review area secretary’s also. • PL updating spreadsheet with centre information so pull all together and have in one place. Information to be added in one place- needs to be kept up to date. 	<p>LB/D S</p>	<ul style="list-style-type: none"> • LB send out last years annual review to all. • ALL council to complete reports for the annual review – due on the 7th May. • JC review tenures list – add to annual review and then to the website. • Deadlines for the AGM to be maintained and MET BY ALL. • JC/DS review mem and arts to see if any updates are required.
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<p>5. AOB</p>	<ul style="list-style-type: none"> • Bios for the website? • String rules • ICC secretary senior role • RG – IBF update – put together proposal – working over the last few months including: how people are appointed, who are the officers, their tenure etc Open conferences to be virtual and have a virtual voting system, no need for proxy's as can attend virtually. More opportunity for associations to vote the way they wish to and not just their region. Put this proposal together – on the board selected from the region so not at the actual AGM, this can be prone to misuse – every region has representation 2 from each region, also three bowlers on the board, male, female and para. President for 2 years 2 terms, on the board for 4 years for 2 terms. Given presentation to most of the associations, not many Asian associations attended. Had a favourable response from those that did attend. EGM to be held in May, but this has, called a board members meeting last month, Europe did not show up, votes were tied between. Votes skewed in Asia, Asia proposed Sheik and he was re-elected again vote went 5 for, 3 abstentions and 2 no shows. After the meeting – World Championships being held in Kuwait in October this year for 16 days. 200 dollars a night for the rooms, 2 teams as combined event. The overall costs is around \$40,000. The ladies have qualified in 8th place from the European zone. The men have yet to qualify, their event is in June. We could be asking for over £3000 per bowler. The presentation is available on the USBC website, see the reasoning for the proposed changes. Expectation to present the changes in October at the congress at the end of the World Championships. Will be running the congress on the old system – so will include proxys so will see the outcome. 	<p>All</p>	<ul style="list-style-type: none"> • JC to send a template for bios to all council members – send to SW to be published. • JC send to exec the updated rules for strings to be added to the rules in preparation for the Nationals. • JC share job description and application with exec and then to be shared with SW for publication. • KW job descriptions and applications for regional officers share with Matt Smith – is there anything that can be added/amended? Then published. • All council members to send round activity reports once a month.
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	<ul style="list-style-type: none">• CH – will we be able to claim some monies back to settle some of the bills – RG conversation we will have at some point. Andy O is no longer CEO, chances of getting money back is low.• CH – accounts – has an email been sent out? Chris has not received that, TS to send now. RG has had a bounce back saying that CH email account was full.• CH – will be at Berlin for the ECC so will be at congress.• CH – JC have you received email from Les Keates? JC confirmed and will reply to him as JC has been away.• CH – unsanctioned leagues – look at mem and arts? Or just a code of conduct?• SH – Several meetings ago about exec meetings being published – confidential subjects not being published. Last exec meeting it was discussed – they will be published without confidential sections.• SH – tenure – length and terms limits – Sport England Tier one recommendations 9 years is the maximum term that a person should serve. Suggest we look at that, to encourage new blood and not being stale. Introduced 15 years maximum term this year then reduce annually. This can then be in line with Sport England.• RG/DS problem is there is nobody applying for the roles. We are asking for volunteers and not paying for peoples roles. SH agrees with DS that it is difficult to get volunteers, further discussion to be had. LB also agrees that we need to include new blood, new ideas etc. PL it is not a requirement it is a recommendation. It does not preclude us from the Sport England requirements. Add a reserve the right to stay. To cover if the role is not able to be filled.• RG not advertising the positions well enough – to fully understand the role and what is needed. If we could make		
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	<p>the jobs less demanding and so making more attractive to members. Have athlete positions to encourage.</p> <ul style="list-style-type: none"> • SH bringing people in through a different pathway, agreeing with RG. Spread the workload across more people. • All council members can have people working within their team, that has always been advised. • KW – Mark Stoner and Michael Kimberley have resigned their positions. Job descriptions ready to go. Will post. • KW – thank you for everyone’s patience whilst I have been unwell. • KW – Team England qualification process? Has this been published or is it ongoing? CH – A request was made from ESBT to charge to using results for England qualification. BTBA said no. We now need to set up our own. This will be sent out shortly. • PL – the south regional officer does a great job, has he been able to have an input into the job descriptions for the new ones? KW will get in contact with him. • LB communication – sent out a request for activity report. Most of the council sent one, but not everyone sent one. Not good at telling people in the council what we are doing. Need to share what is going on. Tell the council what we are doing. Just want to share information going forward. Not just when I ask for an activity report. • LB to also acknowledge when things received. • SW activity reports are these going to be shared with everyone? Reviewed his last paragraph, LB read between the lines. PL would like to see all reports. • Send round one once a month. 		
6. Date of next meeting	<ul style="list-style-type: none"> • 29th July 	LB	<ul style="list-style-type: none"> • LB to send meeting invite