



## Minutes of National Council Meeting

Saturday 29<sup>th</sup> May 2021 10.30am

Present	Lisa Blann, Ron Griffin, Terry Searle, Martin Webster, Pete Stevenson, Jo Cundy, Dave Steiner, Chris Hillman, Paul LeManquais, Mark Stoner, Paul Loberman, Stephen Toop, Stuart Watson, Katie Tagg, Vicki Harman		
Apologies/early departures	Chris Hillman – attended part of the meeting, Katie Tagg and Martin Webster left meeting at 12.30		
Item on Agenda	Discussion/Points raised	Who	Action
1. Declaration of interests	<ul style="list-style-type: none"> <li>• Talk Tenpin</li> <li>• DS owns a proshop</li> <li>• Professional Bowls Corporation</li> </ul>	All	
2. Review actions from previous meeting	<ul style="list-style-type: none"> <li>• Congratulations to Lisa on her recent marriage.</li> <li>• Check forms for council members</li> <li>• Paul and Paul discuss – centre info – now has an updated spreadsheet</li> <li>• PL – MW about platform to advertise – no further thoughts at this time – will get together in the future</li> <li>• Associate membership now on board with the transplant association – al on board</li> <li>• LB not spoken to Mark Heathorn – need to carry over</li> <li>• Guidance sent to the associations – a few AGM's have taken place.</li> <li>• TS send out budget agreements for this year and next – will send out again after todays meeting</li> <li>• CH send updated TE document to NC – not seen that yet – chase up</li> <li>• ST chase YBC for info for club hub – ongoing exercise – not responding immediately.</li> <li>• MW – updated with items for merchandise – was very expensive so put on the back burner – MW gone back to HM for some graphics for further items.</li> <li>• Member forums – nothing back as of yet – LB</li> </ul>	LB/AI I	<ul style="list-style-type: none"> <li>• JC to discuss forms in the meeting</li> <li>• LB to speak to Mark Heathorn</li> <li>• TS to send out budget agreements again to all council</li> <li>• Team England document to be sent to the National Council</li> <li>• ST to continue to liaise with YBC for club info</li> <li>• PLM/RG liaise re Teams filing system</li> <li>• PLM to send out voting form in PDF for council to give feedback on and to liaise with PL going forward</li> </ul>



	<ul style="list-style-type: none"><li>• Current member numbers 1233 registered including all current fully paid members.</li><li>• A few members have started to come back – due to entering events in the summer and having to be a member.</li><li>• Filing system on Teams – PLM implement the system – this is ongoing</li><li>• RG figure out safe storage options – waiting for PLM – ongoing</li><li>• Annual rewards – PLM has completed the form – will send the form out – it is not rocket science – will use and welcome any comments – PDF not much success at the moment – will need an email address for the replies specifically for that – council members can send feedback to PLM – Link to how it works on the form also so can see how it all works.</li><li>• Discussion around what awards are being talked about and if winners should be members. Winners should be members and only the Chairman nominated by the members.</li><li>• Offers from PL and RG to help with the form – PL and PLM to have a catch up about this.</li><li>• Can give a special award for recognition for the recent achievements for IA, as the BTBA have done previously for Verity Crawley – all the previous achievements will be recognised for bowler of the year once fully back and running.</li><li>• When and where will they be given out? Will not be at a ceremony as no Counties this year – Chairmans award can be given by Lisa at her discretion</li><li>• Discussed ICC no counties for this year</li><li>• DS has booked the Nationals for next year at Stroud</li><li>• All documents going out to the delegates on Tuesday – once they have responded/acknowledge receipt then LB will send the actual link to the meeting.</li><li>• Annual review – has been completed.</li></ul>		
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<p>3. Chairman's Update</p>	<ul style="list-style-type: none"> <li>• Not much more to update from the above – was a bit busy with a wedding!</li> <li>• Annual review has been completed</li> <li>• Cerebral palsy sport – had a meeting with them – they are interested in having a taster day at some point. Bowling can be done, LB to liaise with PLM about the best venue to host this – needs to be central and have accessibility – discuss outside of the meeting. Acocks Green could be an option – tick all the boxes.</li> </ul>	<p>LB</p>	<ul style="list-style-type: none"> <li>• LB to liaise with PLM about a venue that can be used – central location with good access.</li> </ul>
<p>4. Team England</p>	<ul style="list-style-type: none"> <li>• CH gave update</li> <li>• EYC has been cancelled – had an email regarding the qualification – question to go back about a World qualification on an EYC when so many countries are not playing. Very unfair when many countries are not participating.</li> <li>• EMC details came up last night – in Jan in Helsinki – no ideas on who will be going etc</li> <li>• Nothing for the women as yet</li> <li>• Nothing about the Seniors either</li> <li>• CH will be technical delegate so will keep us posted</li> <li>• CH got a meeting with PL and PS next week</li> <li>• CH will circulate his document after his meeting next week</li> <li>• IO has resigned in March this year– look at advertising – LB to look into this for CH with the advert</li> <li>• CH get one senior in to run it and then look at what we need for Seniors and Super Senior.</li> <li>• Kaz has covered the post for adult manager but will happily relinquish</li> </ul>	<p>CH</p>	<ul style="list-style-type: none"> <li>• CH to email re EYC being used as a qualification for the Worlds.</li> <li>• CH to circulate Team England document after his meeting with PL and PLM</li> <li>• LB investigate advertising Senior Team England Managers post.</li> <li>• CH to circulate Team England document after his meeting with PL and PS</li> </ul>



<p>5. Treasurer's Update</p>	<ul style="list-style-type: none"> <li>• Suffering from lack of funds coming in – but also nothing going out.</li> <li>• All up to date with any payments for insurance etc.</li> <li>• All paid up from taste card</li> <li>• LB tested one of the first codes sent from the first batch still work – maybe the expiry date is not relevant</li> <li>• LB will still contact them regarding this.</li> <li>• MW – found 3 restaurants that were taking the cards but are now not. Will we be getting an update from tastecard? LB states they will refer members to the website.</li> </ul>	<p>TS</p>	<ul style="list-style-type: none"> <li>• LB to contact tastecard around expiry dates</li> </ul>
<p>6. Sport Development Update</p>	<p>Coaching and Education</p> <ul style="list-style-type: none"> <li>• Meeting with Eric from IBF – Bowl patrol – started in Australia – quick course, basic and get the kids hooked – good grass roots development</li> <li>• Having a meeting with CH about the Team England proposal moving forward.</li> </ul> <p>Youth Bowling</p> <ul style="list-style-type: none"> <li>• Easy fundraising switched over to YBE – 10 new donors – payments directly into bank account</li> <li>• Club Hub 13 YBC registered</li> <li>• Launched High series tournament a couple of days ago – looking good so far. The exec commented last week on what a great idea it is. ST thanked as it stemmed from him.</li> <li>• Tournament calendar is now ready – 14 month season – starting from September – EYC qualification and Triple Crown – all bases covered – released at some point next week.</li> <li>• A number of bowlers are moving to Shipley – people are worried – what can we do? –</li> <li>• How many are moving to Shipley? From MS – could be a whole YBC potentially – Yorkshire area was trying to avoid.</li> <li>• ST could be left with a few large YBC's and no smaller ones</li> <li>• What is it they are offering PL</li> </ul>	<p>PS</p>	<ul style="list-style-type: none"> <li>• PS to meet with CH re Team England and moving forward</li> <li>• LB to put together a guidance to remind members how to sanction their leagues.</li> <li>• DS to speak to PL re online Nationals form</li> </ul>

	<ul style="list-style-type: none"> <li>• MS thinks it is about coaching etc</li> <li>• Triple Crown – JC updated from the recent presidium</li> <li>• Dwindling numbers of YBC – will this be viable going forward. Can it be more an open event?</li> <li>• PS if the YBC is too small can they join with others? For the Nationals can they join teams.</li> <li>• Any junior can bowl in the Nationals without the YBC – if you take that element away does it take away the importance from the YBC.</li> <li>• SW – when teams have struggled in the past the tournament manager has given suggestions – has been some game play in the past.</li> <li>• LB no at this point – leave it as it is – tournament manager can support with odd numbers of bowlers – YBC’s are asking for the support not the individual bowling</li> <li>• ST trying to get accurate numbers from YBC’s at the moment.</li> <li>• DS states that Farnborough YBC will be moving to Guildford and won’t be doing this until September – so until then we won’t have an idea on numbers.</li> <li>• Park for now and review later in September.</li> <li>• General sanctioning plans??</li> <li>• LB had received an email from a league recently – about them finishing their season – so not to reapply to finish their season. But if they are starting a new league then need to apply for sanction.</li> <li>• Unsure at this time how many leagues this will affect – but can tell them that they can use old sanction to complete their league.</li> <li>• We may also have a lot of requests on how to remember how to sanction their league – how they go about it – write a guidance to support this – LB to complete.</li> </ul>		
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	<ul style="list-style-type: none"><li>• Centre sanctioning – PLM have done a couple during and since – a few out of date – pragmatic approach – centres are coming back online PLM will give them some leeway. Still having requests outside which brings in revenue.</li><li>• Tournament sanctioning – Tournament sanctioning – PL sanctioned 6 tournaments and 2 pending – bit of a flurry 3 ResDev tour, Airport Summer doubles, BTBA doubles at Shipley – which is using a new online entry form to begin to populate the tournament database that has been started. One for the Tenpin Tour at Stroud in August. Pending to be sanctioned are Tenpintour at Acocks Green in October and the Stroud Senior Open being run by Lol Ellis in September.</li><li>• DS will need to talk to PL offline if using online entry for the Nationals – must you be a BTBA member to fill in the form? Tenpin tour have specified to be a member at point of entry. DB Championship Tour in Shipley not mandatory at entry but for the event yes.</li><li>• PL it depends – ones that are part of our tours then yes they should be. This year a lot of people are waiting again to join once they start bowling fully again.</li><li>• PL stated that he knew the Exec discussed about membership fine which needs to be agreed.</li><li>• LB wants to discuss and agree this with the council today.</li><li>• SW – confirm an entry form for Sunday squads as currently has 10.30 – PL will double check and send a message.</li><li>• PS – regards to fines – spoke to PL about the other day. BTBA tour then it is £25 not a local event as not a BTBA main event. £10.00 for local event</li><li>• DS – SW a bit of homework to add to the website the amendments regarding fees/fines</li><li>• Discussion around the figure of £10.00</li><li>• Avoid the word fine or penalty – needs to be a fee</li><li>• Discussion around non BTBA members from abroad</li></ul>		
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	<ul style="list-style-type: none"> <li>• For re-entry it is a one off payment</li> <li>• Charity events to liaise with local association for the fee payment to go to the charity.</li> <li>• DS – asked about the understanding of a moral sanction</li> <li>• RG – understood moral sanction was used in centres for bowls without lane certification, also for 9 tap</li> <li>• Vote to agree on the proposal – locally organised events £10.00 paid back to the association if charity discuss with them, BTBA events for full fees of a standard membership. In favour – all in favour – unanimous – carried.</li> <li>• PL – going to work on the sanction process in terms of entry forms – not sure what they need to add onto forms – create a guide to completing sanctioning forms – work on automation of certificates and financials.</li> <li>• SW – publishing on entry forms – differences in expressions – do we have any standard English or go with the individual?</li> <li>• PL does his best to correct the obvious stuff.</li> <li>• SW to use standard English not London English can correct if spotted - but also happy to keep personalized parts of entry forms.</li> </ul>		
7. Women's National Council	<ul style="list-style-type: none"> <li>• Having a few emails to LB with council members – difficult to communicate with the members – not as interested – no applications to join the women's council.</li> <li>• What do we do going forward? Even pre-covid there was not much interest.</li> <li>• Keep monitoring – will continue to re-engage with them</li> <li>• Building a proposal for women's bowling going forward from grass roots up</li> </ul>	KT	<ul style="list-style-type: none"> <li>• KT to share proposal with council when complete</li> </ul>
8. Business Development Update	<ul style="list-style-type: none"> <li>• MW asked Gary the policy on mask wearing and he will feedback to the whole council when he gets it back</li> <li>• Has Gemma's certificate now and need to look at how. we are going to present this to her.</li> </ul>	MW	<ul style="list-style-type: none"> <li>• MW to email response regarding wearing of face masks in the bowling centre – MW received and forwarded response later in the day on 29.5.2021</li> </ul>



			<ul style="list-style-type: none"> <li>Ideas to be generated on how to present Gemma's certificate to her from Guinness World records.</li> </ul>
9. Membership Update	<ul style="list-style-type: none"> <li>1233 members at the moment – hopefully will pick up</li> <li>Problem with duplicated members – if PL spot any then please let LB know – normally when changed to gold card and so on</li> <li>PL says about 80 or so, he has a list send to LB will sort that out.</li> <li>If membership is pending then they have not paid – currently have 122 of these – this has been an ongoing thing – LB does email them asking them if they need help with anything around logging in.</li> <li>Tenure is up this year – would like somebody else to do it, as happy to hand over, not saying that LB wants to resign but would like somebody new in.</li> <li>DS – as I do some work on it LB has a lot of the knowledge in your head and will need some how to guides on what to do.</li> </ul>	LB	<ul style="list-style-type: none"> <li>PL to send list of duplicate members to LB to review.</li> <li>Advert for Membership service to go out soon – tenure up in August.</li> <li>LB to start forward planning – guides on 'how to' to share gained knowledge.</li> </ul>
10. Annual review	<ul style="list-style-type: none"> <li>PLM came back with an update</li> <li>All the council seen it and digested it</li> <li>Will be sent to the delegates on Tuesday</li> <li>Will also be sent to all the council members so that all are seeing the same information</li> <li>Sending a separate email to those associations for those who have not sent in a delegate for information</li> <li>Number of delegates to be invited – 7 delegates as of 29.5.2021</li> <li>May have more delegates once email received</li> <li>Quorum will be ok with 25% of invited delegates which is currently 7 and 50% of the national council</li> </ul>	LB	<ul style="list-style-type: none"> <li>LB to send out delegates pack on the 1<sup>st</sup> of June</li> </ul>
11. AGM	<ul style="list-style-type: none"> <li>Full council meeting on the morning of the AGM AT 11.00am</li> </ul>	LB	<ul style="list-style-type: none"> <li></li> </ul>





	<ul style="list-style-type: none"> <li>• Questions to be returned by the end of June, by the 25<sup>th</sup> June prior to the exec meeting on the 26<sup>th</sup> June</li> <li>• LB will add that any questions that can be answered in the annual review – ping straight back and see the annual review.</li> </ul>		
12. Legal and Governance Update	<ul style="list-style-type: none"> <li>• National Council member code of conduct, conflict of interest policy and Business interests form to be completed by all members of the National Council.</li> <li>• These have not been updated for a while.</li> <li>• JC discussed that a 'real' signature is not required, an electronic one is adequate.</li> </ul>	JC	<ul style="list-style-type: none"> <li>• JC to send Code of conduct, conflict of interest policy and Business interest form to all members of the council by 4.6.21</li> <li>• <b>ALL members to return paperwork to JC by 13<sup>th</sup> June 2021</b></li> </ul>
13. AOB	<ul style="list-style-type: none"> <li>• PLM – when Rosalyn emailed about signing contracts for counties – JC to follow this up</li> <li>• PS – in terms of moving forward – possible passports for test requirements – or need a negative test.</li> <li>• There is an app to show vaccinations</li> <li>• JC are we able to do this yet? Until the government gives the next update none of us will really know.</li> <li>• LB - Can we update guidance on the website?</li> <li>• DS mentioned that a member could not find the information</li> <li>• PL can we make this more prominent on the website</li> <li>• Release and or publication together so a reminder for the members LB to write over the weekend.</li> <li>• If you follow the link on the website need to be more prominent with the relevant information – SW to complete</li> <li>• MS – did it affect our bowlers directly majorly? People were affected by it to some degree. Glad to see MS on the mend. SW also on the mend</li> <li>• PS – social media – tiktok channel – we have reserves for an account – can promote bowling as a sport through the app.</li> <li>• SW we also have a YouTube channel reserved along with social media.</li> </ul>	All	<ul style="list-style-type: none"> <li>• JC to follow up contracts for counties to send back to Rosalyn at Double Tree</li> <li>• LB to complete updated guidance for members to go on the website – in a more prominent place – SW to complete this</li> <li>• Check membership database to ensure that membership is correct for deceased members.</li> </ul>



	<ul style="list-style-type: none"><li>• DS – Des Harding listed as lapsed and not deceased. Need to look at this to ensure that emails and notifications are not sent out.</li></ul>		
14. Date of next meeting	<ul style="list-style-type: none"><li>• Next meeting 10<sup>th</sup> July 2021 11.00am</li></ul>	LB	<ul style="list-style-type: none"><li>• DS to send an invite to all around a date.</li></ul>