



Minutes of National Council Meeting

Saturday 13th March 2021 10.30am

Present	Lisa John, Ron Griffin, Terry Searle, Martin Webster, Dave Steiner, Paul LeManquais, Stephen Toop, Stuart Watson		
Apologies	Jo Cundy, Mark Stoner, Chris Hillman, Vicki Harman (absent), Katie Tagg (absent), Paul Loberman (absent)		
Item on Agenda	Discussion/Points raised	Who	Action
2. Declaration of interests	<ul style="list-style-type: none"> SW – Talk Tenpin DS – Pro Shop Owner 	All	
3. Review actions from previous meeting	<ul style="list-style-type: none"> RG to Chair Meeting as LJ is taking the minutes in the absence of JC. TS has paid senior nationals money to those who have requested it. Senior ICC – timing is against us for a June date. Defer to AOB. 	LJ	<ul style="list-style-type: none"> RG to check with Jo re forms for council members. LJ to contact CH re Team England Proposal. Round robin process may be required to get everyone's input, see TE in main minutes PL & PLo to discuss centre info. Subcommittee for Obituaries. c/o PLo to discuss with MW possible platform for our members to advertise c/o
4. Chairman's Update	<ul style="list-style-type: none"> Not a lot to add to the above actions LJ confirmed that she took part in the IBF International Women's Day Forum which is now available to watch online. It was a great exercise and hope to be involved in more in the future. LJ has spoken with Simon Elmore of Transplant Sport UK regarding Associate Membership. LJ informed the Council of what was discussed and would be liaising with Simon to make it happen. RG has contacted Special Olympics and we are waiting for a reply 	LJ	<ul style="list-style-type: none"> LJ to progress Associate Membership with Transplant Sport UK LJ to speak to Mark Heathorn regarding the inclusion of Transplant Sport UK member on an ETBF Level 1 Course.
5. Legal and Governance Update	<ul style="list-style-type: none"> JC absent from meeting so LJ updated council on the Virtual AGM Guidance to Local Associations. 	JC	<ul style="list-style-type: none"> LJ/JC to finalise guidance to be sent to Local Associations by end of March.



<p>6. Treasurer's Update</p>	<ul style="list-style-type: none"> • P/L for 2020 finalised. Operating profit of £26k but we have lots of accruals, mainly next 2 years of Tastecard. • £11k sitting in NAYBC Account. ST has now given TS a budget for 2021. • We haven't made any money but we are surviving. • Membership continues to drop. February membership was 9. • Need to start getting people back involved. • Budget proposal for 2021 shows a breakeven but that's with no money spent on TE and everything paired down to basics. • Need to get budgets for 2022 sorted out very soon. 	<p>TS</p>	<ul style="list-style-type: none"> • TS to send out budget agreements for 2021 and initial requests for 2022
<p>7. Sport Update</p>	<ul style="list-style-type: none"> • LJ confirmed that Eric Harvey had resigned as Director of Sport and an advert has been placed on the website but no applications have been received to date. <p>Coaching</p> <ul style="list-style-type: none"> • LJ confirmed Head of Coaching advert was on the website but no applications have been received to date. <p>Team England</p> <ul style="list-style-type: none"> • CH absent from meeting. RG confirmed CH met with Exec to present the TE Proposal Document. Document was well received. Exec gave him feedback to take back to his committee. He is now preparing a second draft to present to us in the very near future. Suggestion to send out as a draft document to everyone for comments and ideas. <p>Tournament Officer</p> <ul style="list-style-type: none"> • PLo absent so no update. Subsequent update received via email: Jerry has now transferred over all the sanction information. I will try to improve the process but I think I will need some support for sanctioning in the near future. 	<p>LJ/ PLo/ ST</p>	<ul style="list-style-type: none"> • CH to send updated document to NC for comment. • ST to continue to chase YBC's for information for Club Hub.



	<ul style="list-style-type: none"> • PLo also expressed his disappointment that Eric had resigned his position, as he has been very supportive and PLo was looking forward to working with him for a lot longer than 6 months. <p>Youth Bowling</p> <ul style="list-style-type: none"> • ST – not too much to say. Club Hub – message sent to all YBC’s asking for their information. 40 requests sent out and so far 9 have been received. They are being registered this weekend on Club Hub. • Brian Parker is proposing a 2020 Bowlers Club Final event for August. • Looking at a Welcome Back to Bowling tournament in September. Working with TS on costings. • Next YBE Meeting scheduled for 1st April. • Lots of ideas on the table that we are trying to formulate and once we have these in shape, we will share with council. • Budget requirements have been sent to TS. • DS would like us to acknowledge members who have continued to support us during the pandemic. All bowlers must be members to participate in any event. 		
8. Business Development Update	<ul style="list-style-type: none"> • MW – continue to be in touch with Proprietors. They are working for a centre opening date of Monday May 17th providing the government do not change their roadmap. They will be concentrating on getting people through the doors to begin with. • Acocks Green want to start leagues straight away. • Stroud are keen to get back to where they were before the lockdown. • Working with Hadley to have a list of products that we can sell online through a portal. List to be put together of stock 	MW	<ul style="list-style-type: none"> • MW to send list of shop items to Exec with a budget to TS.



	<p>items with a budget proposal for Terry. This is not an urgent item but could coincide with leagues starting up.</p> <ul style="list-style-type: none"> Managed to get a 5 minutes slot on Radio 5 Live. Came about because I woke up early one morning and they were asking for texts from sports that should be reopening. Radio 5 Live called back asking for an interview. Gave them some facts and figures to get our point across. They were totally unaware of the enormity of the tenpin bowling industry so it was good to get the information out to the general public. Thanked Stuart for getting the information out quickly on this piece. 		
<p>9. Membership Update</p>	<ul style="list-style-type: none"> LJ discussed the idea of Member Forums during the summer following the success of the IBF Forum and asked council members to email her with ideas/topics of discussion for the Forums. AGM Forums 2 years ago were very well received. MW – Bowlers Forum? 5 seniors, 5 adults. DS – at the same time we need to pass it down to LA's so that they hold their own forums. <p>Women's Council</p> <ul style="list-style-type: none"> KT absent from meeting, but confirmed with LJ prior to meeting that she had nothing to discuss. <p>Website/Media Update</p> <ul style="list-style-type: none"> SW – Still reaching 1273 weekly impressions/displays on people's devices. Dropped 45% in the last month or so but has been taken up by TE thanks to all the work that Dom has been doing. Engagements is down by 80% mainly due to the fact that nothing is happening. Gained 3 new likes in the last week or so, down 50%. 	<p>LJ/ KT/ SW/ VH</p>	<ul style="list-style-type: none"> All members to feedback ideas on Member Forums to LJ



	<ul style="list-style-type: none"> • Content is limited. IBF content is going on social media and facebook. Got some interest with the McKendree posts. Issy and Rhian to supply some feedback to us for a news post. Need to be careful not to overload the website with McKendree news. • Dom and SW have got 2 or 3 complete copies of World of Tenpin and GoTenpin. 60% of all of those have been scanned. They could go on the website but the size is incredibly large and may effect the website host. Will go through them and pull out info on our bowlers to build a record of who has been doing what. • Change made to the Homepage to make the website work in a more user-friendly manner. Been very busy at the back of the website to make the front end easier to navigate. Would welcome any feedback on menu items. • Have added an anti-spam trap which has trapped a lot of inappropriate content to save a lot of potential embarrassment. • Host size is OK, we just need to do some housekeeping and delete items that we don't need. • Email accounts that we have may need to be deleted. Reviewing these accounts with LJ monthly. <p>Regional Officer Update</p> <ul style="list-style-type: none"> • LJ confirmed no applications had been received for either Northern or Central RO. • VH absent from meeting. 		
<p>10. Filing system on Teams</p>	<ul style="list-style-type: none"> • PL – SW kindly advised that the Exec has its own Teams section which helps with restricted access items. • All other items can then be saved in the main Teams area. • Invoices etc can be password protected. • Have included all the changes that were mentioned during the last meeting and thereafter. 	<p>PL</p>	<ul style="list-style-type: none"> • PL to implement the system. • RG to figure our safe storage option for licensing / DBS info



	<ul style="list-style-type: none"> • If all are happy PL will start implementing the system on to Teams. • RG mentioned DBS & Safeguarding spreadsheets. I would like that information on Teams so that I am not keeping it on my PC. Would like this to be in a secure area on Teams. These could be password protected and share the password with those who need it. • NC in agreement for PL to progress the System • SW confirmed there is a storage limit on Teams which we need to be aware of. There is no auto backup of the documents on Teams so we may need to have a backup on GoogleDrive. 		
11. BTBA Annual Awards	<ul style="list-style-type: none"> • PL – Discussed the 2 year BTBA seasons for Bowler of the Year Awards. We could, however, present other awards to the non-playing sections. • Will continue to work on this for the next meeting. • Will be difficult to get sponsors for 2021 so we may need to incur the cost for the trophies. • RG offered to supply the trophies at his personal expense and the council thanked him for his very generous offer. • The council discussed this further and agreed that there would be no formal presentation evening this year. 	PL	<ul style="list-style-type: none"> • PL to continue to work on a plan for which awards can be presented in 2021
12. BTBA Nationals	<ul style="list-style-type: none"> • DS – At last week's Exec it was suggested that the next Nationals would be at Nottingham. We were looking at this pre COVID. • DS proposes that we give Stroud one more Nationals before moving to Nottingham. • LJ confirmed that we did not fulfil our contractual obligation with Stroud in 2020, therefore we should host the 2022 Nationals at Stroud. This would also allow us to continue to support Stroud as we come out of Lockdown. 	DS	



	<ul style="list-style-type: none"> • RG suggested that to also support the independent centres, we should be using these centres for our coaching/training days. • Council happy for the 2022 Nationals to be held at Stroud. 		
13. AOB	<ul style="list-style-type: none"> • ICC – PL suggestion to hold an event at Nottingham over 3 days to qualify for a final. Senior Counties seems to be impractical for 2021. We should discuss the event with Double Tree with regards to the deposits and whether they could be held over. Discussion needs to be had with JC and we should have an offline discussion. ST confirmed that we are still trying to work out Youth ICC events too. DS reminded us that we need to think about LA's and proposed that we cancel all events for 2021. • ETBF Fees – ETBF Qualification Fees. We pay €1000 per year for certifications. TS to discuss this with ETBF as we have not ??? • Notice to be put out to all ETBF Coaches asking if they would like their certification to contact LJ and confirm their hours. • Andy Penny Event. ST updated the council. AP is proposing to run a team-based tournament starting in Dunstable, but spreading around the country as it grows. Fours event to include junior, adult and senior. It is gaining a lot of interest so something that we need to keep an eye on. If the event is unsanctioned, any TE players will not be able to participate. This should be discussed with CH regarding any current TE members and their Code of Conducts. • DS – confirmed that Farnborough was to close with a new centre opening in the future. • Annual Report – LJ has Annual Report for last year and will be circulating in due course. Final copy to be approved by 29th May. • AGM – date for AGM will be 10th July. 	All	<ul style="list-style-type: none"> • LJ/PL/JC/ST to meet separately to discuss whether ICC events are to go ahead. • Notice to be put out • DS/LJ to produce schedule for information to be sent out re AGM. • Annual Report to be completed. Small Teams meetings to be held prior to the next meeting to get this document.



14. Date of next meeting	<ul style="list-style-type: none">Next meeting – 29th May 2021 @ 10.30am.	LJ	<ul style="list-style-type: none">LJ to send an invite to all around a date.
15. PART 2 Confidential section – not for publication	<ul style="list-style-type: none">		